

**SADDLEBOOKE HIKING CLUB  
BOARD MEETING MINUTES – final  
FEBRUARY 8, 2012**

**Call to Order & Attendees**

Bill Leightenheimer, President, called the meeting to order at 2:51 p.m. in the SaddleBrooke Clubhouse Coyote Room North. Other Board members in attendance were Bob Kolenda, Ken Wong, Virginia Brier, and Cheryl Werstler. Absent was Larry Linderman. Karen Cusano, Membership Coordinator, was also in attendance.

**Meeting Minutes**

Minutes of the Board Meeting conducted December 7, 2011, previously distributed by Ken Wong, were approved as written.

**Membership Report**

The current report from Karen Cusano indicated 412 currently paid up members, down 72 members from 486 at our December meeting. Since January 14<sup>th</sup>, 24 members have submitted dues. Of the 134 members previously delinquent in December, 21 have now submitted dues. Karen will update the membership roster to include only currently paid up members and the email list will be changed accordingly.

A discussion was held on the subject of membership packets which have been sent out if new members include a self-addressed, stamped envelope when they submit their dues. These packets include a patch, an information sheet, a hiker's log form, and a shirt order form. A decision was made to eliminate these packets since all but the patch are available on the website. The patch will be sent only if a self-addressed, stamped envelope is included with a check for dues; otherwise, they can be picked up by special arrangement with Karen Cusano. Ken Wong will revise the Membership Application and Release form accordingly, and post the new form to the website.

**Treasurer's Report**

Virginia Brier gave the Treasurer's report. The starting balance was \$4,181.23, and the ending balance was \$5,239.13. Disbursements totaled \$1,196.10 and included \$372.17 for printing, \$305.20 for website expense, \$239.00 for clothing, \$138.22 for the GPS seminar & related expenses, \$100.00 for donations, and \$41.51 for picnic expenses. Deposits of \$2,254.00 were from member dues (\$2,015.00) and shirt sales (\$239.00).

**Financial Report**

Ken Wong presented a financial summary of revenues and expenses for all of calendar year 2011. The revenues and expenses were broken down into detailed categories by month. Total revenues were \$3,297.50, while total expenses were \$3,643.12. The club had \$345.62 less in revenues than expenses for the year, primarily due to a one-time expenditure for email software (\$258.00), a five-year prepayment of website expense (\$305.20), and higher than normal copying expense (\$1,562.74). Ken recommended that future bank balances on the Treasurer's report show the amount of prepaid member dues beyond the current year. This will serve to highlight future club revenues that have been received in advance. Ken will help Virginia with these figures.

**Chief Guides Report**

Cheryl Werstler reported on statistics for the November through December timeframe:

- Total hikes conducted: 36 (7 A, 17 B, 7 C, 5 D)
- Total hikers participating: 226 (43 A, 103 B, 53 C, 27 D)

It was noted that five hikes were cancelled in November, and eighteen hikes were cancelled in December – due primarily to bad weather. Also, the hike schedule for March and April is ready to be submitted to Carole Rossof for publication in the next newsletter.

**OLD BUSINESS****New Website**

Ken Wong reported that HOA#1 has once again delayed implementation of their new website, so the decision to go live with our new website was a good decision. Development on our new website is complete. The last action was to post archive materials to the site, and that has been done. We are currently paid up for a period of five years for domain name registration and for website hosting through GoDaddy.com. Total cost was \$305.20 for five years, or \$61.04 per year. Our next billing will not be until December of 2016.

**Flagstaff-Sedona Trip: May 14-18, 2012**

Bob Kolenda reported on the status of the trip, and mentioned that Roy Carter and Frank Brier have documented the trailhead locations for the planned hikes.

**Activity Fair**

Bob Kolenda organized the Activity Fair for the club, which was held on January 14, 2012 from 8:30 – 12:30. Attendance was very good, and the volunteers did a nice job representing the club. The detailed plan that was developed and documented by Bob Kolenda for future organizers has been posted to the new website.

**NEW BUSINESS****Geocache and GPS Class**

Roy Carter, Walt Shields, Cheryl Werstler, and Bill Leightenheimer organized a very successful geocache and GPS class for the club that was conducted January 9<sup>th</sup>-11<sup>th</sup> at the MountainView facility. Ten persons successfully completed the course, and Paul & Ruth DeBruine won the course prize. Walt and Bill set up the geocache course in the last week of January, and it will be operational until April 16<sup>th</sup>. Details of the course have been sent to all club members, and are posted to the website.

**Nominating Committee for 2012 Elections**

The nominating committee consisting of Roy Carter, Frank Brier, and Walt Shields has completed their work. Candidates for the March 29<sup>th</sup> election who have agreed to serve are: President – Larry Allen, Secretary – Dave Sorenson, and Associate Chief Guide – Walt Shields.

**First Aid Class for Guides**

Bill Leightenheimer mentioned that a class for wilderness first aid is being offered by REI at their facility on March 3<sup>rd</sup> and 4<sup>th</sup>. Cost is \$220 for non-REI members and \$200 for REI members. Bill is signed up for the course, and feels that this type of knowledge is of value, especially for hike guides. A bulletin was

sent out to club members informing them of details related to this course. Alternatives to this course were discussed, such as an onsite first aid class taught either by the Golder Ranch Fire Department, or the American Red Cross. Also, the idea of a club program focusing on search and rescue techniques was mentioned. One of the issues discussed was liability if treatment is performed by a club member.

#### Transition of New Club Officers

Outgoing club officers were requested to help transition their replacements after the March 29<sup>th</sup> election. Bill will be meeting with Larry Allen. Ken will get together with Dave Sorenson to go over roles and responsibilities, and also provide Dave with all the documents he will need as Secretary. Ken will continue as Communications Coordinator, so webmaster and email work will continue to be done by Ken.

#### Spring Picnic – March 29<sup>th</sup> @ Catalina State Park

The Board agreed to give out four \$25 gift certificates as raffle prizes at the Member Picnic. Ken Wong will purchase the certificates from Summit Hut. Ken also mentioned that the article publicizing the picnic has been submitted to Carole Rossof for publication in the March-April newsletter.

#### Internet Services

Ken Wong mentioned that the club had been receiving free mass emailing internet services through Netscape by piggy-backing on the account of member Jenny Rink since last June. Jenny discontinued her Netscape account in early February, and therefore a Netscape account for the club was opened. Cost is \$6.95 per month (\$83.40 per year) with a twelve-month commitment. It would have cost \$9.95 per month on a month-to-month basis. This expense is billed to Ken Wong's personal credit card, and he will request reimbursement on a periodic basis. This is the only recurring expense related to club mass emailing, as the SendBlaster software packages previously purchased for use by Ken and Carole Rossof were one-time perpetual licenses.

### INFORMATION ITEMS

#### Next Meeting

The next regular Board meeting will be on April 4, 2012 at 2:45 p.m. It will be held in the HOA#1 Activity Center.

#### Adjournment

The meeting was adjourned at 3:57 p.m.