

SBHC Board Meeting Minutes

June 3, 2015

CALL TO ORDER AND ATTENDEES: Larry Allen, Mike Wolters, Randy Park, Fred Norris, Dave Sorenson, Melissa Simpson, Karen Cusano, Jan Springer, Rob Simms, Aaron Schoenberg, Tim Butler.

MEETING MINUTES: Minutes of the April 1, 2015 meeting were approved.

MEMBERSHIP REPORT: Karen reports the latest number is 498 members.

TREASURER'S REPORT: Fred reported that we have transitioned from Melissa's personal account to a new SBHC business account with our own EIN number.

HIKING CLUB FINANCIAL REPORT

April 1-May 31, 2015

NOTE A new business account for the hiking club was opened on 5/4/15. The final statement from the old account has not yet been transferred to the new Treasurer.

<i>Date</i>	<i>Description</i>	<i>Deposits</i>	<i>Disbursements</i>	<i>Balance</i>
OLD ACCOUNT -				
3/31/15	Opening Balance		\$6,936.50	\$6,936.50
5/4/15	Transfer from old to new account		\$100.00	\$6,836.50
5/7/15	Transfer from old to new account		\$6,000.00	\$836.50
5/14/15	Transfer from old to new account		\$453.87	\$382.63
Ending Balance				\$382.63
	Total Deposits	\$-		
	Total Disbursements		\$6,553.87	

NOTE *Prior Treasurer has not yet transferred April 1 to May 3, 2015 records to new Treasurer. This report will be updated with those transactions once received.*

<i>Date</i>	<i>Description</i>	<i>Deposits</i>	<i>Disbursements</i>	<i>Balance</i>
NEW ACCOUNT				
5/4/15	Opening Balance			\$-
5/4/15	Transfer from old to new account	\$100.00		\$100.00
5/7/15	Transfer from old to new account	\$6,000.00		\$6,100.00
5/13/15	Harlan & Clark - purchase checks		\$15.00	\$6,085.00
		\$453.87		\$6,538.87
5/14/15	Dues	\$30.00		\$6,568.87
5/26/15	Martha Hackworth - copies		\$14.35	\$6,554.52
Ending Balance				\$6,554.52
	Total Deposits	\$6,583.87		
	Total Disbursements		\$29.35	

CHIEF GUIDE'S REPORT: Dave reported on Susan's numbers for the previous cycle:

April 2015

A hikes - 1 hikes, Average 8 hikers

B hikes - 6 hikes, Average 6 hikers

C hikes - 13 hikes, average 12 hikers

D hikes - 3 hikes, average 12 hikers

Total 23

Canceled hikes:

2 A hikes

6 B hikes

8 C hikes

1 D hikes

Total 17

Large number of canceled hikes - most due to

- several hike guides were injured, resulting in 5 canceled hikes

- Lack of hikers resulted in 8 canceled hikes

- Hike Guide scheduling conflict resulted in 3 hikes canceled

+++++

May 2015

A hikes - 0

B hikes - 2 hikes, average 7.5 hikers

C hikes - 5 hikes, average 9 hikers

D hikes - 0

Total 7

Canceled hikes:

2 C hikes (weather, hike guide schedule conflict)

1 D hike (lack of hiker)

Total 3

Also Susan and Dave prepared a Chief Guide Turnover report for the new Board/Hiking Guides to consider:

Google Calendar Implementation

- Implementation for hiking guides entering hikes is complete. May need to refresh some of the guides when they return in the fall.
- Dave Corrigan runs the process that extracts the data and creates the word document that gets sent to Maureen for including in the Newsletter. Ken Wong is back up.
- Currently we are producing a 1 page per month calendar that gets posted to our website, that is a very brief summary of the hikes. Hikers miss the old Hiking Table, but there is no way to recreate this table from google calendar.

Hike Scheduling

- This past winter, we had a lot of hikes scheduled, sometimes 3-4 per day. Resulted in some hikes with too few hikers and many canceled hikes. Issue that may need to be addressed as it is disappointing to hike guides to not have enough sign-ups for the hike to take place.

Newsletter Changes

- Changes to the Newsletter are complete.
- Open issue regarding what is stocked at the SB and DV fitness centers. We currently are stocking a single page info sheet that summarizes the hiking club events for each 2 month period. (4 month period in the summer.) Should it be the Chief Hiking Guides responsibility to do this? Susan Hollis was writing the summary. Martha Hackworth gets it copied and restocks the fitness centers.

Hiking Guides

- New guides added this year: Fred Norris, Dale Leman, Rob Simms, Dave Corrigan, Mike Wolters.
- Guides that are inactive and removed from our list (most by their request): Virginia Brier, Tom Barnwell, Ron Franklin, Geary Rise, Bob Simpson, Del Hudson Perfetti.
- Leaves us with 29 guides: Larry Allen, Paul Bishop, Tim Butler, Roy Carter, Dave Corrigan, Paul&Ruth Debruine, Howie&Elaine Fagan, Tom Geiger, Frank Hartley, Susan Hollis, Dave Hydeman, Chuck Kaltenbach, Bob Kolenda, Dick Krueger, Bill Leightenheimer, Dale Leman, Larry Linderman, Litch Litchfield, Fred Norris, Phil McNamee, Michael Reale, Marv Rossof, Walt Shields, Rob Simms, Dave Sorenson, Don Taylor, Dean&Cheryl Werstler, Elisabeth Wheeler, and Mike Wolters

New Hiker Orientation Program – Chief Guides Responsibility

- New Hiker Orientation should be held soon after the Recreation/Activity Fair. As soon as the date of the Recreation/Activity Fair is known, the HOA1 Activity Room should be booked (usually for 3pm – 4:30pm).
- Article needs to be written and given to PR person several months in advance – so it will be in the SB papers. I usually include generic picture of hikers with the article.
- At the Recreation/Activity Fair – handout (½ page) – announcing the Orientation Program.
- The slide presentation is updated each year as needed. (2015's presentation is available on the website). Chief Hiking Guides need to recruit 4-5 hiking guides to help with the presentation. Typically – 1 person working the computer/slide show, 1 person does the overview and summary (president of the club, the past 2 years), 1 person does the main section of the show, 1 person does the clothing, 1 person the equipment (clothing and equipment could be combined).
- Past 2 years Karen Cusano has a table set-up for collecting membership forms and dues (very successful!). Melissa Simpson (treasurer) works the table with Karen, helping collect the money for dues.
- The past few years we have displayed hiking equipment for new hikers to look at after the presentation (i.e. backpacks, poles, hydration systems, etc.)

Hiking Guide classes or workshops

- We did not do a hiking guide first aid training workshop April 2014-April 2015 year.
- GPS training for guides – only as needed. Roy has been great with this.

- Training for hikers – Several requests for more Hiking Poles training sessions.

Hike Database

- Michael Reale has agreed to continue on with maintaining the hike database. It resides on the website and a special copy is also emailed to the guides (with search capabilities). Michael has agreed to submit changes only twice a year,
- We have NOT printed the most recent copy of the database for the guides. We are trying to discourage this because it makes it VERY difficult to do regular updates, if we have to reprint every time. This will need to be addressed in the fall.

Annual Hiking Club trip

- Not really the Chief Hiking Guides responsibility, but Dave Sorenson organized last year's trip to Palm Springs. About 60 hikers participated in the guided hikes.
Previous years trips: 2011 – Grand Canyon (South Rim), 2012 – Sedona/Flagstaff, 2013 – Zion, 2014 – Moab

OUTGOING BOARD COORDINATION ITEMS AND BOARD ROLES/RESPONSIBILITIES OVERVIEW: Much of Susan's Turnover Document covered this. In addition, it was decided that some kind of Transition Document should be prepared listing the activities/duties/responsibilities of each Board Member. This would be very helpful for future Boards. ACTION ITEM: Randy Park will prepare such a document.

SUPAI TRIP UPDATE: Randy reports no change since last meeting. The trip is still full with a very long waiting list.

SPRING 2016 CLUB TRIP RECOMMENDATIONS: Roy Carter made a very thorough presentation on ideas for the Las Vegas area, especially the Red Rock Canyon and Mt. Charleston areas. Also discussed briefly was the Valley of Fire area east of Las Vegas. There was general enthusiasm for this idea. The hiking is plentiful and varied, the infrastructure of the area is great, and it is within a one day drive. It was decided that we should form a group of folks interested in helping plan this trip and to try to have details finalized by September.

PROGRAM COMMITTEE REPORT: Jan reports that there are 5 new volunteers to help the Committee. Each has different areas of expertise which will help the committee.

OTHER TOPICS: Mike acknowledged the great work of the outgoing Board Members and thanked them for their service to the Club.

The meeting was adjourned at 3:53 pm.

Respectfully submitted by Tim Butler (for Laurie Foster)