

SBHC Board of Directors – Meeting Minutes – December 7, 2016

BOD Members Present: Randy Park, President, Dave Corrigan Vice-President, Fred Norris, Treasurer and Robert Simms, Associate Chief Hiking Guide.

Note: Darlene Carlson, Secretary and Tim Butler, Chief Hiking Guide were not present but each submitted a “Proxy” to President Randy Park to vote on their behalf on select items as noted.

Club Members Present: Karen Cusano, Membership Director.

Prior Meeting Minutes: October 5, 2016

Motion by Corrigan to approve minutes, Seconded Simms, Approved 4-0

Treasurer’s Report: Fred Norris reviewed the SBHC Financial Report for the period October 1, 2016 through November 30, 2016. Copy included as part of minutes. 10/01/16 Opening Balance: \$39,065.60 which includes Supai trip “Pass Through” funds of \$30,600.00”. Nominal opening balance, less pass through, was \$8465.60. 11/30/16 Ending Balance: \$8,041.06. Routine SBHC expenses during this period.

Committee Reports:

Membership: Karen Cusano reported 569 members as of 12/07/16.

Programs Report: No report. There have been no changes in the schedule presented at the October 5, 2016 BOD meeting.

Picnic Report: No Report. Spring 2017 picnic scheduled for March 3, 2017.

Chief Hiking Guide Report: Robert Simms presented the hike statistics for October and November 2016. Copy included as part of minutes. Thank you to Susan Hollis for this maintaining this data.

Old Business:

2017 Spring Trip: The trip organization is on schedule. Dave Corrigan contacted the SBHC Guides to request leaders for the Spring 2017 trip to Page, AZ. As of this point none have volunteered but this will be revisited at the guide’s meeting which follows the BOD meeting today (12/7/16). Copy of the hike list is included as part of minutes. Harriet Pearson is working to identify a restaurant in Page for the trip group dinner. Ruth Leman is arranging the pre-trip potluck to be held Tuesday, April 11 at the HOA#1 tennis pavilion. There have been 44 “Wave Hike” lottery applications submitted to the Bureau of Land Management as of this date. Should a SBHC member receive multiple permits, the club will conduct a random drawing of all club applicants to award the remaining hiking slots.

Treasury Surplus Part A: Continued from the October 5, 2016 BOD meeting. *{Historical Synopsis previously provided by President Park: A little history here. A few years ago the club found that it's treasury was dwindling rapidly due to printing costs that had more than doubled. We were printing the full newsletter and distributing copies at fitness centers. Plus copies of the hike database were being printed and supplied to all hike guides. Printing costs easily became the number one expense of the club. The board decided to dramatically cut printing, by distributing only a 1 page newsletter summary and relying more upon electronic distribution of the hike database and the newsletter. They also increased the annual dues from \$5 to \$10 per person, still the lowest of any major club in Saddlebrooke. Due to this effort, our treasury is now in a very healthy condition.}* To reduce this surplus President Park moved to grant a 2017 dues holiday for all SBHC members who were 2016 members as of August 31, 2016. Simms second. Approved 6-0 counting vote proxies provided by Carlson and Butler.

Treasury Surplus Part B: Continued from the October 5, 2016 BOD meeting. A second strategy to further reduce the surplus was to sponsor a SBHC Volunteer Appreciation Event to recognize the effort put forth by the committee members and guides. Fred Norris moved to hold a Spring Event. Corrigan second. Approved 4-0. The event will likely be held in late March at the HOA#1 tennis pavilion with beverages provided by the club.

New Business:

Web Services Renewal: Webmaster Ken Wong submitted an invoice for reimbursement to treasurer Fred Norris in the amount of \$525.80. This covers hosting our website for five years through GoDaddy.com: December 12, 2016 through December 11, 2021. Average annual cost is \$105.16. He charged them to a personal credit card. Simms moved to approve, Norris seconded to reimburse Ken Wong for those expenses. Approved 4-0.

Guests on Hikes: The question of how many non-member guests may participate in SBHC hikes. The Bylaws were reviewed which outlines how non-members (SB residents and non-residents) may be allowed to join a hike. Discussion ensued but no action was taken at this time. The issue may be revisited if it becomes problematic.

Donations: SBHC 2016 Membership in the AZ Trail Association and Pima Trails Association expires December 31, 2016 (calendar year basis). The BOD approved continuing these memberships for 2017: AZ Trail Assoc. \$250 and Pima Trail Assoc. \$100. Simms moved to pay, Norris seconded, Approved 4-0.

Budgeting: The SBHC heretofore has not developed an annual budget to manage revenues and expenditures. The Treasurer and BOD have always

monitored club finances to assure expenditures fall within approved categories and amounts conform to club bylaws. Essentially this is “cash basis” accounting tied to our checking account. Our revenue stream (member dues) is complicated by the fact members often pay dues for multiple years. Dues received in 2016 may apply to 2017, 2018 or even 2019. As such, the checkbook balance does not reflect “only” this year’s revenue. The BOD would like to develop a budget/accounting method to more closely approximate annual revenues and expenditures. Club members with accounting expertise may be consulted.

New Club “Trips” Committee: The SBHC survey conducted earlier this year indicated that many members would like “two” hiking trips per year. This would require more extensive planning by the club and BOD. As such, the President (as permitted by club bylaws) is establishing a “Trips Committee” with three persons. Assuming trip planning is 12 to 24 months in advance, the standing appointed members will be the Vice-President, Associate Chief Hiking Guide and a Volunteer. The rationale being the BOD members will assume the next level office at the time the trip occurs. At this time President Park serve on the committee if a volunteer member is not found. Possible future destinations include Santa Fe, New Mexico in Fall 2018.

Marble Canyon: Susan Hollis and Randy Park recently went on a “Road Scholar” hiking trip to the Marble Canyon area in Arizona which is located southwest of Page on highway 89A (near Navajo Bridge). They found it was a marvelous experience and more than “just hiking”. Although the hikes weren’t long (5-7 miles) the field trip style outings included teaching and personal challenges such as hiking through slot canyons. They would like to recommend this excursion be considered for the SBHC in November 2017 (similar to our recent Supai trips). The BOD approved their contacting Northern Arizona University (sponsor of our Supai trips) to discuss the arrangements. Corrigan moved, Simms seconded, Approved 4-0 with Butler proxy (Park abstaining).

SBHC Financial Report and SBHC Hike Statistics follow on Pages 4 and 5.

HIKING CLUB FINANCIAL REPORT
Oct 1, 2016 - Nov 30, 2016

<i>Date</i>	<i>Description</i>	<i>Deposits</i>	<i>Disbursements</i>	<i>Balance</i>
10/01/16	Opening Balance			\$ 39,065.60
10/07/16	NAU Supai Payment		\$ 30,600.00	\$ 8,465.60
10/08/16	Maureen Spence (printer ink)		\$ 57.60	\$ 8,408.00
10/11/16	Dues	\$ 130.00		\$ 8,538.00
10/14/16	Pam Vassallo (picnic supplies)		\$ 38.22	\$ 8,499.78
10/14/16	Dan Plattner (picnic meat)		\$ 258.42	\$ 8,241.36
10/14/16	Randy Park (door prizes)		\$ 250.61	\$ 7,990.75
10/19/16	Bruce Grubbs (speaker fee)		\$ 75.00	\$ 7,915.75
10/21/16	Supai deposit - pass-through	\$ 1,200.00		\$ 9,115.75
10/21/16	NAU Supai Payment		\$ 1,200.00	\$ 7,915.75
10/26/16	Mary Croft (AZ trail)		\$ 10.00	\$ 7,905.75
10/28/16	Fred Norris (check reorder)		\$ 18.94	\$ 7,886.81
10/28/16	Randy Park (printing)		\$ 10.00	\$ 7,876.81
10/31/16	Dues	\$ 60.00		\$ 7,936.81
10/31/16	Martha Hackworth (pinting)		\$ 35.75	\$ 7,901.06
11/14/16	Elisabeth Wheeler (AZ trail)		\$ 10.00	\$ 7,891.06
11/21/16	Dues	\$ 150.00		\$ 8,041.06
Ending Balance				\$ 8,041.06
	Total Deposits	\$ 1,540.00		
	Total Disbursements		\$ 32,564.54	
	<i>reconciliation</i>		<i>variance</i>	\$ -
	<i>Ending Bank Balance</i>			\$ 8,041.06
	<i>Difference</i>	none		\$ -
				\$ 8,041.06

NOTES

October and November 2016 Stats

October 2016

A hikes : 0 hikes (only 1 hike was scheduled, and it was moved to November)

B hikes: 4 hikes with 49 hikers, average 12 hikers per hike (2 "B" hikes canceled)

C hikes: 8 hikes with 71 hikers, average 9 hikers per hike (3 "C" hikes canceled)

D hikes: 4 hikes with 32 hikers, average 8 hikers per hike

Total 16 hikes with 152 hikers average 9.5 hikers per hike

Canceled: 5 hikes canceled (4 due to lack of hikers, 1 due to guide injury) - 24% cancel rate

November 2016

A hikes: 1 hike with 5 hikers (rescheduled from last month)

B hikes: 10 hikes with 59 hikers, average 6 hikers per hike (1 "B" hike canceled)

C hikes: 8 hikes with 93 hikers, average 12 hikers per hike (1 "C" hike canceled)

D hikes: 1 hike with 4 hikers (2 "D" hikes canceled)

Total 20 hikes with 161 hikers , average 8 hikers per hike

Canceled: 4 hikes canceled (3 due to lack of hikers, 1 due to weather) - 17% cancel rate

AZT Work Days in Oct & Nov 2016

10/2 (REI sponsored event) – 9 people from SB Hiking Club

10/26 – 23 people worked on the AZT at Oracle State Park

11/16 – 14 people worked on the AZT at Oracle State Park

Respectfully submitted: Robert Simms acting Recording Secretary.