

SBHC Board of Directors – Meeting Minutes – February 1, 2017

BOD Members Present: Randy Park, President, Dave Corrigan Vice-President, Fred Norris, Treasurer, Tim Butler, Chief Hiking Guide, Robert Simms, Associate Chief Hiking Guide and Darlene Carlson, Secretary.

Club Members Present: Phil McNamee and Michael Reale.

Prior Meeting Minutes: December 7, 2016

Motion to approve minutes and seconded. Approved 6-0

Treasurer's Report: Fred Norris reviewed the SBHC Financial Report for the period December 1, 2016 through January 31, 2017. Copy included as part of minutes. As of 12/01/16 the opening balance was \$8,041.06. The ending balance was \$7,387.70 as of 1/18/17. The website domain renewal and AZ and Pima trail membership are yearly expenses occurring in December.

Chief Hiking Guide Report: Tim Butler presented the hike statistics for December 2016 and January 2017. Copy included as part of minutes. Thank you to Susan Hollis for this maintaining this data.

Committee Reports:

Membership: Karen Cusano reported 602 members as of Jan. 28, 2017 including new members from the Activity Fair.

Programs Report: Myrna Simms documented the upcoming programs. There have been no changes in the schedule. The committee is working on the remaining 2017 programs.

Picnic Report: No Report. Spring 2017 picnic scheduled for March 3, 2017. A budget of \$450 for meat and incidentals was approved by a vote of 6-0. The prizes for the picnic will be 10 Summit Hut gift cards \$25 for a total of \$250. Randy will pick them up with a backup of Tim.

Trips:

2017 Spring Trip (Page): Dave Corrigan report that the trip organization is on schedule. Harriet Pearson is working to identify a restaurant in Page for the trip group dinner. Ruth Leman has arranged the pre-trip potluck to be held Tuesday, April 11 from 4-8 p.m. at the HOA#1 tennis pavilion. No permits for the "Wave" were drawn.

2017 Fall Trip (Big Bend): According to Elizabeth Wheeler, as of Jan. 31, 72 hikers are participating in the Big Bend National Park trip. 5 hikers are camping. The hike schedule is being planned.

2017 Fall Trip (Marble Canyon): An agreement was received from NAU. The trip would be scheduled from Nov. 5-11. The cost would be \$1,000/person, double occupancy with a minimum of 12 hikers and a maximum of 18. A \$200 nonrefundable deposit is need by May 1 to reserve the trip.

Nominating committee: Phil McNamee will be nominated for Associate Chief Hiking Guide and Don Taylor will be nominated for Treasurer at the Spring Picnic. The Vice President spot has yet to be filled. Walt Shields will be responsible to the Catalina Hills road cleanup.

Old Business:

Budgeting Follow-up: Fred Norris presented a 2017 estimated budget. The revenue stream looks positive for the year. Guide reimbursement for personal expenditures supporting sponsored hikes was discussed. The BOD passed the idea to the guide meeting to make a recommendation.

New Business:

Membership Software: Dave Corrigan discussed Jotform software to ease membership enrollment and renewal. The cost is \$230/yr. and accepts PayPal or check for membership fees. Dave will consult Karen Cusano and bring a recommendation back to the board.

Announcement for Banff Film Festival: A social outing to the Fox Theatre on Mar. 3 featuring outdoor adventure 'short films' produced by the Banff film festival on things like trekking, mountain biking, climbing etc. was discussed. Walt will discuss the announcement with Aaron S. and then release the information to the club via Ken Wong.

Fifty Year Trail Maintenance: Duncan Caldwell, 50 year Trail Stewardship, would like to establish a relationship with our hiking club for the trail maintenance. Tim B. will coordinate with them for volunteers.

Hike Database: Mike Reale has requested that we eliminate the paper hiking database and rely on the electronic version. In addition, he would like to donate the excess binders to the Goose. These suggestions were approved.

December 2016 and January 2017 Hiking Statistics

December 2016

A hikes: 1 hike with 6 hikers
B hikes: 5 hikes with 33 hikers, average 7 hikers per hike
C hikes: 9 hikes with 69 hikers, average 8 hikers per hike
D hikes: 1 hike with 4 hikers

Total 16 hikes with 112 hikers average 7 hikers per hike

Canceled: 4 hikes canceled (1 weather, 1 guide conflict and 2 guide illness)
about a 20% cancel rate

January 2017 (not complete – missing 2 hike sheets)

A hikes: 2 hikes with 12 hikers, average 6 hikers per hike
B hikes: 7 hikes with 72 hikers, average 10 hikers per hike
C hikes: 5 hikes with 60 hikers, average 12 hikers per hike
D hikes: 3 hikes with 40 hikers, average 13 hikers per hike

Total 17 hikes with 184 hikers , average 11 hikers per hike

Canceled: 2 hikes canceled (all due to weather)
about 10% cancel rate

AZT Work Day in January – 27 people!

Note: Missing hike sheets are for 2 hikes on January 31st. Board meeting is Feb 1st, hike sheets had not been turned in yet.

HIKING CLUB FINANCIAL REPORT

Dec 1, 2016 - Jan 31, 2017

<i>Date</i>	<i>Description</i>	<i>Deposits</i>	<i>Disbursements</i>	<i>Balance</i>
12/1/2016	Opening Balance			\$ 8,041.06
12/21/2016	Activity Fair (HOA2)		\$ 25.00	\$ 8,016.06
12/7/2016	Ken Wong (domain renewal)		\$ 525.80	\$ 7,490.26
12/7/2016	AZ Trail (renewal)		\$ 250.00	\$ 7,240.26
12/7/2016	Pima Trail (renewal)		\$ 100.00	\$ 7,140.26
12/9/2016	Karen Casano (stamps/envelopes)		\$ 12.57	\$ 7,127.69
12/12/2016	Dues	\$ 160.00		\$ 7,287.69
1/6/2017	Dues	\$ 230.00		\$ 7,517.69
1/15/2017	ATA Conference (3 tickets)		\$ 75.00	\$ 7,442.69
1/16/2017	Randy Park (photocopy card)		\$ 20.00	\$ 7,422.69
1/18/2017	Melissa White (AZT maintence driver)		\$ 10.00	\$ 7,412.69
1/18/2017	Dave Corrigan (AZT maintence driver)		\$ 10.00	\$ 7,402.69
1/18/2017	Robb Simms (laser pointer)		\$ 14.99	\$ 7,387.70
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	Ending Balance			\$
	Total Deposits	\$ 390.00		
	Total Disbursements		\$ 1,043.36	
	<i>reconciliation (3 cks outstanding)</i>		<i>variance</i>	\$ 110.00
	<i>Ending Bank Balance</i>			\$ 7,497.70
	<i>Difference</i>	3 checks		\$ 110.00
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Respectfully submitted: Darlene Carlson, Secretary